



**ASSAM INDUSTRIAL DEVELOPMENT
CORPORATION LIMITED**

(A Government of Assam Undertaking)

R.G.Baruah Road, Guwahati-781 024

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CIN: U75112AS1965SGC001246

ECF No.- 379809/267

Date: 01.01.2025

Procurement of Laptops for AIDC Office

Tenders are invited offline in single bid system from the interested authorized and or experienced Suppliers/ Venders/ Dealers with sound financial background for supplying of 19 (nineteen) nos. of laptops at the AIDC office, R G B Road, Guwahati- 24.

Tender Documents can be downloaded from the AIDC website – **aidcltd.com** from **01.01.2025**. Queries, if any, needed to be raised may be emailed to **aidc-ltd@assam.gov.in** on or before **04.01.2025**. The last date for online Bid submission is **08.01.2025 upto 14.00 hrs**. The tender will be opened on the same day, i.e. **08.01.2025 at 16.00 hrs**. All corrigendum/ Addendum, if any, shall be hosted in the AIDC website.

Managing Director



RFP FOR PROCUREMENT OF LAPTOPS FOR AIDC OFFICE

ASSAM INDUSTRIAL DEVELOPMENT CORPORATION (AIDC)

R.G. Baruah Road,
GUWAHATI -781024.

Website: www.aidcltd.com

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BID DATA SHEET

BID SUBMISSION

Assignment Title	RFP for Procurement of Laptops for AIDC Office
Client	Assam Industrial Development Corporation (AIDC)
Location	Assam Industrial Development Corporation (AIDC), RG Baruah Road, Guwahati-781024
Bid Processing Fee	NIL
Earnest Money Deposit (Non-interest Bearing)	NIL
Submission of Bid	<p>The Last date to submit physical bid is 08.01.2025 upto 02:00 PM.</p> <ul style="list-style-type: none">• Technical Proposal along with financial bids should be placed in single envelope.• The envelope should be labeled as- “(Bidder’s name): RFP for Procurement of Laptops for AIDC Office”. All submissions in hard copy and communications should be submitted/ addressed to: The Managing Director, Assam Industrial Development Corporation Ltd, RG Baruah Road, Guwahati-781024
Validity of Bid	180 days from the issues of this RFP

IMPORTANT DATES

Issue of Bid Document	The RFP document can be downloaded from websites www.aidcltd.com from the publish date to 01.01.2025.
Pre- Bid query submission	Queries, if any, needed to be raised may be emailed to aidc-ltd@assam.gov.in on or before 04.01.2025.
Pre-Bid Meeting	No.
Submission of bid (Technical & Financial)	08.01.2025 upto 2:00 PM (IST)
Opening of Bid on	08.01.2025 @ 04:00 PM (IST)

BID CHECKLIST

Bidders are required to submit Bids in the formats as given under along with other required supporting documents as mentioned in this document:

No.	ANNEXURE	Description	Page Number of the Technical Bid Document submitted by bidder.
1	ANNEXURE I	CERTIFICATE	
2	ANNEXURE II	ABOUT ORGANISATION	
3	ANNEXURE III	UNDERTAKING	
4	No Prescribed Form	All other necessary documents as per the qualification criteria.	

1. INTRODUCTION

Assam is a leading industrial State of India and has been attracting substantial investments in the country. However, Government of Assam has always been keen to attract more and more investments in various sectors. Along with investment promotion exercises, Government of Assam has also been highlighting its industrial strength, tourism potential and other factors which add to the attractiveness of the State for investment or the comfort level of prospective investor.

Assam Industrial Development Corporation (AIDC) is a Government of Assam organization under Industries, Commerce & Public Enterprise Department, Government of Assam. AIDC works for the promotion of industries and investment in the State of Assam.

For the purpose, Proposals are invited from agencies for procurement of Laptops for the Office of the Assam Industrial Development Corporation (AIDC).

2. INSTRUCTION

1. The RFP Document shall be available for downloading on the AIDC website and the same shall have to be submitted duly filled.
2. Physical bid submitted after the due date & time will be rejected.
3. For information relating to the assignment, a bidder may contact as the address mentioned below:

Shri B. J. Das, Manager (Tech)

Assam Industrial Development Corporation
RG Baruah Road,
Guwahati-781024.
4. AIDC reserves the right to reject any or all bid(s) without assigning any reason/ reasons thereof.

3. FINANCIAL PROPOSAL & TECHNICAL SPECIFICATIONS

Tender-Bids are invited from interested Authorized and/or Experienced Suppliers/ Venders/ Dealers for supplying the following items:

Technical Specification		
Quantity	Parameter	Details Specification
3 Nos.	Processor	Intel® Core™ i7-1360P (up to 5.0 GHz with Intel® Turbo Boost Technology, 18 MB L3 cache, 12 cores, 16 threads) or Higher.
	Memory	16 GB DDR4-3200 MHz RAM
	Internal Storage	512 GB PCIe® NVMe™ M.2 SSD
	Operating system	Windows 11 Home
	Graphics	Intel® Iris® Xe Graphics
	Ports	1 USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, Sleep and Charge); 2 USB Type-A 5Gbps signaling rate; 1 HDMI 2.1; 1 AC smart pin; 1 headphone/microphone combo
	Display	39.6 cm (15.6) diagonal, FHD (1920 x 1080), IPS, micro-edge, anti-glare, 250 nits
	I/O Device	Full-size, backlit, natural silver keyboard with numeric keypad, Fingerprint reader,B&O; Dual speakers
	WebCam	Wide Vision 720p HD camera
	software	Microsoft Office Home & Student 2021 Lifetime Subscription
	accessories	Hand Carry Bag
	Warranty	1 year
	Product Color	Silver
Quantity	Parameter	Details Specification
6 Nos.	Processor	Snapdragon® X (8 core) Plus processor (45 TOPS) Next Gen AI PC.or Higher
	RAM	16GB DDR5 OB.
	Storage	512 GB PCIe® NVMe™ M.2 SSD
	Graphics	Qualcomm® Adreno™ GPU
	Operating system	Next-Gen Windows
	Ports	1 USB Type-A 10Gbps signaling rate (HP Sleep and Charge); 1 headphone/microphone combo; 1 USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4a, Sleep and Charge); 1 USB Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4a, Sleep and Charge)
	Display	14" diagonal 2.2K(2240 x 1400) ,Touchscreen display
	I/O Device	Backlit keyboard, 5 MP IR camera with auto switch HDR, Copilot+ PC, USB 4, Up to 26 hours of video playback, Premium recycled aluminium construction.
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription

RFP for Procurement of Laptops

	Warranty	1year
	Product Color	Silver
	Accessories	Laptop Hand Carry Bag.
Quantity	Parameter	Details Specification
1 Nos.	Processor	Intel® Core™ Ultra 5 125U (up to 4.3 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 12 cores, 14 threads) or Higher.
	RAM	16 GB LPDDR5-6400 MHz RAM
	Storage	512 GB PCIe® Gen4 NVMe™ M.2 SSD
	Display	35.6 cm (14) diagonal, WUXGA (1920 x 1200), Touchscreen, 360 foldable
	Grahics	Intel® Intergrated
	Operating system	Windows 11 Home
	Ports	1 USB Type-A 10Gbps signaling rate (Sleep and Charge); 1 USB Type-A 10Gbps signaling rate; 1 HDMI 2.1; 1 headphone/microphone combo; 1 USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 2.1, Sleep and Charge); 1 Thunderbolt™ 4 with USB Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™ 2.1, Sleep and Charge)
	Webcam	Backlit Keyboard, True Vision 5MP IR camera, Poly Studio
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription
	Accessories	Laptop Bag
	Warranty	1year
Product Color	Silver	
Quantity	Parameter	Details Specification
2 Nos.	Processor	13th Generation Intel® Core™ i7-1355U (up to 5.0 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) or Higher.
	RAM	16 GB LPDDR5x-5200 MHz RAM
	Storage	1 TB PCIe® Gen4 NVMe™ Performance M.2 SSD
	Graphics	Intel® Iris® X ^e Graphics
	Operating system	Windows 11 Home
	Display	35.6 cm (14) diagonal, 2.8K (2880 x 1800), OLED ,UWVA Brightview display.
	Ports	1 Thunderbolt™ 4 with USB Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge); 1 USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge); 1 USB Type-A 10Gbps signaling rate; 1 USB Type-A 5Gbps signaling rate; 1 HDMI-out 2.1; 1 headphone/microphone combo
	I/O Device	Backlit keyboard, B&O Speakers, Wide Vision 5MP IR camera
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription
	Accessories	Laptop Hand Carry Bag.
	Warranty	1 year
Product Color	Silver	

RFP for Procurement of Laptops

Quantity	Parameter	Details Specification
1 Nos.	Processor	Intel®Core™ i7-12650H Processor 2.3 GHz (24M Cache, up to 4.7 GHz, 10 cores)
	RAM	16GB DDR4 on board
	Storage	512GB M.2 NVMe™ PCIe® 4.0 SSD
	Operating system	Windows 11 Home
	Display	40.64cm (16) WUXGA (1920 x 1200) 16:10 aspect ratio LED Backlit 60Hz refresh rate 300nits Anti-glare display - (Screen-to-body ratio)85% 120Hz refresh rate sRGB: 100%
	Graphics	NVIDIA® GeForce RTX™ 4060 Laptop GPU (233 AI TOPs) NVIDIA® GeForce® RTX™ 3070 Ti Laptop GPU, 8GB GDDR6 Intel® UHD Graphics
	Ports	2x USB 3.2 Gen 1 Type-A 1x Thunderbolt™ 4 with support for display / power delivery (data speed up to 40Gbps) 1x HDMI 2.1 TMDS 1x 3.5mm Combo Audio Jack 1x DC-in SD 4.0 card reader
	Input devices	Backlit Chiclet Keyboard with Num-key 1.4mm Key-travel Precision touchpad
	Camera	720p HD camera
	warranty	1 year
Quantity	Parameter	Details Specification
2 Nos.	Processor	12th Gen Intel® Evo™ Intel® Core™ i5-1230U (up to 4.4 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) or Higher.
	RAM	16 GB LPDDR4x-4266 MHz RAM
	Storage	512 GB PCIe® Gen4 NVMe™ TLC M.2 SSD
	Display	33.8 cm (13.3) diagonal, WUXGA (1920 x 1200), multitouch-enabled, IPS, Touchscreen display, flaxible 360.
	Graphics	Intel® Iris® Xe Graphics
	Ports	2 Thunderbolt™ 4 with USB Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, Sleep and Charge); 1 USB Type-A 10Gbps signaling rate (Sleep and Charge); 1 USB Type-A 10Gbps signaling rate; 1 headphone/microphone combo
	Operating system	Windows 11 Home
	I/O device	Backlit Keyboard, True Vision 5MP IR camera, B&O Speakers
	Accessories	Zenvo Pen in Nightfall Black with Cable worth, Laptop Backpack
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription
	Warranty	1year
	Product Color	Silver
Quantity	Parameter	Details Specification
1 Nos.	Processor	13th Generation Intel® Core™ i5-1335U (up to 4.6 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) or Higher.
	RAM	16 GB DDR4-3200 MHz RAM
	Storage	1 TB PCIe® NVMe™ M.2 SSD
	Graphics	Intel Iris Xe Graphics

RFP for Procurement of Laptops

	Display	35.6 cm (14) diagonal, FHD (1920 x 1080), multitouch-enabled, IPS, touchscreen display,flexible 360.
	Port	1 USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, Sleep and Charge); 2 USB Type-A 5Gbps signaling rate; 1 HDMI 2.1; 1 AC smart pin; 1 headphone/microphone combo
	Operating system	Windows 11 Home
	i/o device	Backlit keyboard, Fingerprint reader, True Vision 5MP camera, B&O Speakers, Privacy Camera
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription
	Accessories	15.6 Laptop Backpack
	Product color	Pale rose gold
	Warranty	1 year
Quantity	Parameter	Details Specification
1 Nos.	Processor	12th Generation Intel® Core™ i7-1255U (up to 4.7 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) or Higher.
	RAM	16 GB DDR4-3200 MHz RAM
	Storage	1 TB PCIe® NVMe™ M.2 SSD
	Display	35.6 cm (14) diagonal, FHD (1920 x 1080), IPS, micro-edge, BrightView,
	Ports	1 SuperSpeed USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, Sleep and Charge); 2 SuperSpeed USB Type-A 5Gbps signaling rate; 1 HDMI 2.1; 1 AC smart pin; 1 headphone/microphone combo
	Graphics	Intel® Iris® X ^e Graphics
	Webcam	Wide Vision 720p HD camera
	Operating system	Windows 11 Home
	I/O Device	Audio by B&O; Dual speakers,Fingerprint reader,backlit keyboard.
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription
	Product color	Natural silver
Warranty	1 year	
Quantity	Parameter	Details Specification
1 Nos.	Processor	12th Generation Intel® Core™ i5-1235U (up to 4.4 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) or Higher.
	RAM	16 GB DDR4-3200 MHz RAM
	Storage	512 GB PCIe® NVMe™ M.2 SSD
	Display	39.6 cm (15.6) diagonal, FHD (1920 x 1080), micro-edge, anti-glare, 250 nits,
	Graphics	Intel® Iris® X ^e Graphics
	Operating system	Windows 11 Home

RFP for Procurement of Laptops

	Ports	1 USB Type-C® 5Gbps signaling rate (supports data transfer only and does not support charging or external monitors); 2 USB Type-A 5Gbps signaling rate; 1 AC smart pin; 1 HDMI 1.4b; 1 headphone/microphone combo
	Webcam	True Vision 1080p FHD camera
	i/o device	Dual speakers,backlit soft grey keyboard,
	Software	Microsoft Office Home & Student 2021 Lifetime Subscription
	Warranty	1 year
	Product Color	Silver
Quantity	Parameter	Details Specification
1Nos.	Processor	Intel Evo Core Ultra 7 Processor 155H 1.4 GHz (24MB Cache, up to 4.8 GHz, 16 cores, 22 Threads) Intel AI Boost NPU
	RAM	16GB LPDDR5X onboard RAM
	Storage	1TB M.2 NVMe PCIe 4.0 SSD
	Display	35.56 cm (14) 3K (2880 x 1800) OLED Glossy display 16:10 Aspect Ratio 120Hz refresh rate 500nits HDR peak brightness,Touch Screen
	Graphics	Intel Arc Graphics
	Operating system	Windows 11 Home
	Ports	1x USB 3.2 Gen 1 Type-A 2x Thunderbolt 4 supports display / power delivery, 1x HDMI 2.1 TMDS
	Webcam	FHD camera with IR function to support Windows Hello With privacy shutter
	i/o device	Backlit Chiclet Keyboard
	Software	Office Home and Student 2021
	Warranty	1 Year
	Product Color	Ponder Blue

4. ELIGIBILITY CRITERIA

1. Bidder must have its registered office in Guwahati, Assam. Please submit the copy of any one of the following: Property tax bill/ Electricity Bill/ Telephone Bill/ GST Registration/ Lease agreement.

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2. All bidders must submit latest Trade license from the Guwahati Municipal Corporation for Qualification in Technical Bid failing which the bid will be disqualified.

3. Data Sheet of the product(s) offered in the bid, are to be submitted along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection. (Data sheet can be from the website or PDF)

4. Bidder to submit OEM authorization certificate in name of AIDC / Industries, Commerce & Public Enterprise Department with details like date, name, designation, contact no / email id. **Or**

Bidder to submit valid authorized dealer certificate. **Or**

Bidder should have at least one supply order of designated brand laptop of current FY or previous FY for any State/Central Government Department/PSUs.

5. The bidder has to deliver all of the Goods within time limit given in bid, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay in delivery. Time limit to deliver the above item is 07 (seven) days from the issue of the work order, thereafter 0.5% penalty per week shall be applicable on the contract value.

5. TERMS AND CONDITIONS

1. The address for submission of the tender is as under:
Managing Director
Assam Industrial Development Corporation
RG Baruah Road, Guwahati-781024.
2. The filled tender as described herein should reach us by the last date and time of submission to our office. The tenders received beyond the stipulated time would not be accepted. Further, AIDC would not be liable for any delay that occurred due to courier/messenger/post. The onus lies on the bidder to ensure the submission is within the stipulated date and time.
3. The filled tender on the company letter head should be provided in the sealed envelope super scribed as “Tender for Procurement of Laptops for AIDC Office”.
4. Bids meeting the eligibility criterial will be considered for further evaluation. The bidders do not meet the eligibility criteria and specification will be not considered for opening the financial bid.
5. Indemnity: Successful Bidder will indemnify AIDC against any claims that allege that Bidder’s supplied product(s) under this contract infringes the intellectual property rights of a third party. It will be bidder’s responsibility to ensure that it does not infringe into any third party’s Intellectual Property Rights in supplying the products under this contract.
6. Delivery of the Goods and performance of the services shall be made by the bidder in accordance with the instruction and time schedule specified by the AIDC. In case the supply is not completed in the stipulated delivery period or not as per the standards, AIDC reserves the right to short-close/ cancel the order and/ or recover liquidated damage charges. The cancellation/ short-closing of the order shall be at the risk and responsibility of the bidder and the AIDC reserves the right to purchase whole or partial unsupplied items at the risk and cost of the defaulting vendors. Delay by the bidder in the performance of its delivery obligations shall render the bidder liable to any or all of the following sanctions:
 - Forfeiture and/or adjust of its security deposit,
 - Imposition of liquidated damages,
 - Short closure of the contract in part or full and / or termination of the contract for default.
 - Purchase the ordered material/product/goods from the open market at the cost of the bidder.

7. 100% Payment shall be made on delivery of laptops with required specification.
8. Repeat orders will be placed as and when required. The materials should be supplied within the specified time as mentioned in the purchase order.
9. The Rates quoted should be inclusive of taxes, duties, transportation etc.
10. Delivery location would be the Office of Managing Director, AIDC, Guwahati.
11. It would be the responsibility of the bidder to raise and send the appropriate tax invoice to AIDC and declare the correct information on the invoice as per the provisions of the GST Act. Payment shall be made on receipt of goods by AIDC. For claiming this payment the following documents are to be submitted to the AIDC.
 - Bill/consolidated invoice (Original + Two copy) with all the details of bidder (Name, address, GSTIN, place of supply, SAC/ HSN code etc.) and other mandatory details shall be mentioned on the invoice.
 - Invoice clearly indicating break up details of composite price i.e. Basic, Goods and Services Tax (GST), delivery challan number any other Duties and Taxes, etc, if applicable.
 - Acknowledged Delivery Challan in original/Proof of receipt.
 - E-way bill as prescribed in the GST Act, if applicable.
 - Proof of payment of GST, if applicable.
12. The competent authority reserves the right to accept or reject any tender or all tenders in full or part without assigning any reasons thereof.
13. Change(s) in any of the terms and conditions by the bidder stipulated as above shall not be acceptable to AIDC.
14. In case of any dispute arising in relation to the interpretation of any of the terms and conditions of the contract in the tender in part/full, the decision of Managing Director, AIDC shall be final and binding to all.
15. No advance payment will be made for executing the work order.
16. The competent authority reserves the right to terminate the contract at any point of time during the currency of the contract if any of the above terms and conditions is found to have been violated.
17. Conditional acceptance would not be considered an acceptance.

18. Once an order is placed, AIDC may cancel the order at any point of time without any reason.
19. In case of any fault arise during the warranty period, the bidder is liable to provide service during the warranty period. The warranty period will start from the date of the delivery. Warranty period shall be as per OEM Standard and for the period of 1 years from the date of delivery.
20. If the information provided by the Bidder is found to be incorrect/ misleading at any stage/time during the Tendering Process.
 - Any effort on the part of a Bidder to influence the bid evaluation, bid comparison or contract award decisions.
 - Bids without signature of person (s) duly authorized on required pages of the bid.
 - Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Bidder.
 - Technical Bid containing commercial details.
 - Revelation of Prices in any form or by any reason before opening the Commercial Bid.
 - Failure to furnish all information required by the RFP Document.
 - Failure to furnish proofs for information provided.
 - Bidders not quoting for the complete Scope of Work as indicated in the RFP documents, corrigendum / addendum (if any) and any subsequent information given to the Bidder.
 - Bidders not complying with the Technical and Terms and conditions as stated in the RFP Document.
 - If the bid does not conform to the timelines indicated in the bid.
21. Any false declaration by the bidder during the bidding process, following action may be taken:
 - Liable for Legal Action
 - Forfeiture of any Released payments
 - Blacklisting
22. Supplied laptops should not be refurbished, it has to be brand new. If such item is found out the same shall be returned to the bidder and no payment against such items shall be done. Certification for the same has to be submitted by the bidder during delivery.

23. The Laptops should come with preinstalled softwares such as Windows Operating System and other necessary required softwares.
24. The bidder must have its service centre in Guwahati and should have adequate number service engineer to address any technical issues after successful installation.
25. The successful bidder shall have to provide comprehensive Post Sale Technical Assistance (on site) for the complete Warranty Period of the laptops.
26. The bidder must provide the list of local service engineers along with the Technical Bid.
27. The Successful bidder shall have to provide their email id for official correspondence and receiving complain from the buyer. The Corporation shall intimate the complain to the successful bidder through the official email id of the concerned engineer in the above email id and bidder shall resort to attend the call within same day or 24 hrs from the date and time of issue of the complain whichever is earlier.
28. The successful bidder must provide Product Key of the Preloaded Windows Operating system in a printed form and also in the official email id of the Corporation i.e. aidc-ltd@assam.gov.in.

6. SELECTION PROCESS

- Financial bid of technical qualified bidders will be evaluated.
- The selection will be done by lowest cost basis. The lowest quoted financial bid would be accepted for the award for purchase order.

7. DISPUTE RESOLUTION AND ARBITRATION

1. The Parties shall endeavor, in the first instance, to resolve any dispute, disagreement or difference arising out of or in connection with this Agreement and subject tender, including any question regarding its interpretation, performance, existence, validity, termination and the rights and liabilities of the Parties to this Agreement and subject tender (a “Dispute”) through good faith negotiations.
2. All questions, disputes, differences and / or interpretation of this Agreement and subject tender whatsoever, which may at any time arise between the parties to this Agreement and subject tender in connection with the agreement or any matter arising out of or in relation thereto, shall be referred to Sole Arbitrator as per the provisions of Arbitration and Conciliation Act, 1996 and subsequent amendment thereto.
3. The venue of arbitration shall be Guwahati only, subject to the above, the Civil Courts in Guwahati only shall have exclusive jurisdiction in this matter. The expense of the arbitration shall be paid as may be determined by the Arbitrator.

8. ANNEXURES

ANNEXURE I: CERTIFICATE

(To be provided on the company's letterhead)

CERTIFICATE

I/We, _____ the undersigned of M/s _____ designated as Director / Proprietor / Partner/ Authorized Person has/have carefully gone through the RFP document. I/we have quoted the price for the supply of laptops. The above terms and conditions are accepted by me/ us and shall be binding on me/us during the currency of the contract, in case the contract is awarded to me/us. We shall supply the laptops as per the specifications mentioned in this document with the approved rate at any point of time during the contract period.

Signature: _____

Name : _____

Designation : _____

Date : _____

Place : _____

ANNEXURE II- ABOUT ORGANISATION

Name of the Bidder	
Address of the Bidder	
Phone No of the Bidder	
Email id of the Bidder	
Name of the Authorized contact person	
Mobile No of the Contact person	
Email id of the Contact person	
Description of company	
No. of years of experience	
PAN Number (Provide attested Photocopy)	
GST Identification No (Provide attested Photocopy)	

SIGN AND STAMP OF THE BIDDER

ANNEXURE III- UNDERTAKING

To,
Managing Director, AIDC
R G B Road, Guwahati- 24.

Subject: RFP Document for Procurement of laptops.

Dear Sir,

We confirm that there are no legal proceedings with any of the clients and its employees related to the services of the bidding agency and or its affiliate is going on. We also confirm that, we are not blacklisted by any of the State or Central (Govt/PSU/Department) as on the Bid Due Date.

Yours faithfully,

(SIGNATURE OF AUTHORIZED SIGNATORY WITH NAME, TITLE,
ADDRESS, DATE)