



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LTD.

(A Govt. of Assam Undertaking)

R. G. Baruah Road, Guwahati - 781024

CIN: U75112AS1965SGC001246

GSTIN: 18AACCA4720A1ZC

অসম ঔদ্যোগিক উন্নয়ন নিগম সীমিত
(অসম চৰকাৰৰ প্ৰতিষ্ঠান)

অসম ঔদ্যোগিক উন্নয়ন নিগম সীমিত
ৰাধাগোবিন্দ বৰুৱা পথ, গুৱাহাটী - ৭৮১০২৪

www.aidcltd.com

SHORT NOTICE INVITING TENDER (SNIT)

ECF No. 305487/100

Date: 26.07.2023

Sealed tenders are invited from experienced/licensed/registered consultant for providing consultancy services in Construction of proposed Multistoried Flatted Factory at the land of Erstwhile Fartichem, Bonda, Guwahati.

Name of work	Earnest Money (Rs.)	Cost of Tender Document (Rs.)	Time of completion
Engagement of Consultant for providing Consultancy Services in Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda, Guwahati	10,000.00	2,000.00	1(one) month
Last date and time for submission of Tender	12.09.2023 up to 17.00 Hours		
Date & time of opening Tender	13.09.2023 on 12.00 Hours		

The tender can be downloaded from AIDC's website www.aidcltd.com from 28.08.2023 12.00PM onwards.

The Tender must be submitted with the requisite Earnest Money Deposit (EMD) in the form of Demand Draft drawn in favour of Assam Industrial Development Corporation Limited payable at Guwahati. Tender not accompanied by the Earnest Money Deposit are liable to be rejected.

Sealed Tender shall be addressed to the Managing Director, Assam Industrial Development Corporation Ltd., R.G. Baruah Road, Guwahati-781024. **Tender received after above date & time will not be accepted.**

The Managing Director, Assam Industrial Development Corporation Ltd. reserves the right to reject any or all the RFP without assigning any reason thereof.

-S/D-

(Manvendra Pratap Singh, IAS)

Managing Director



Phone: +91-361-2201215, 2202216



Fax: +91-361-2200060



Email: aidcltd@gmail.com



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[aidc_ltd](https://twitter.com/aidc_ltd)



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SHORT NOTICE INVITING TENDER (SNIT) FOR

***Engagement of Consultant for providing
Consultancy Services in Construction of
proposed Multistoried Flatted Factory at the
land of Erstwhile Fartichem, Bonda, Guwahati***



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A Government of Assam Undertaking)
R. G. Baruah Road, Guwahati-781024
Ph. 0361-2201215, 2202216, Fax: 0361-2200060, Email: aidcltd@gmail.com CIN:
U75112AS1965SGC001246

July, 2023

Date of issuing of Tender Document: 28.08.2023 to 11.09.2023 up to 17.00 Hours

Last Date of Submission of Tender Document: 12.09.2023 up to 17.00 Hours

Date of Opening of Tender Document: 13.09.2023 at 12.00 Hours



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R. G. Baruah Road, Guwahati - 781024

CIN: U75112ASI965SGC001246

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ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

**(A GOVT. OF ASSAM UNDERTAKING)
R.G. BARUAH ROAD, GUWAHATI,
ASSAM – 781024.**

1.	Name of Work	Engagement of Consultant for providing Consultancy Services in Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda, Guwahati
2.	Tender Notice No.	ECF No. 305487/100 dated 26.07.2023
3.	Earnest Money Deposit	Rs.10,000.00 (Rupees ten thousand) only in the form of demand draft drawn in favour of "Assam Industrial Development Corporation Limited", payable at Guwahati.
4.	Validity Period of Tender	90 (ninety) days.
5.	Time of Completion of consultancy work except PMC for supervision of construction works	1(one) month
6.	Cost of Tender Document	Rs.2,000.00 (Rupees two thousand) only in the form of demand draft drawn in favour of "Assam Industrial Development Corporation Limited", payable at Guwahati (Non-refundable)
7.	Date of issuing of Tender	28.08.2023 to 11.09.2023 upto 17.00 Hours (During office hours)
8.	Period of submission of Tender Document	28.08.2023 to 12.09.2023 upto 17.00 Hours (During office hours)
9.	Date of Opening of Tender	13.09.2023 at 12.00 Hours



1. Section-I: GENERAL INFORMATION

About AIDC:

Assam Industrial Development Corporation (AIDC) Limited has been incorporated in the year, 1965 and it has been registered under the Companies Act. 1956. The objective of the Corporation is to promote, establish and execute industries / projects or enterprises for manufacture and production of plant and machinery tools, implements etc. which in the opinion of the company are likely to promote.

The thrust of the Government is on environmentally suitable industrialization, which generates maximum employment opportunity and augments State revenue.

Objective of the Assignment

AIDC intends to engage consultant for providing Consultancy Services in Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda, Guwahati in AIDC's land measuring 6,355 sqm due to urgency of work.

2. Section III: SCOPE OF WORK

a. Detailed Scope of Work:

- Soil testing through Govt. approved Lab.
- All Civil, Structural, Architectural, Mechanical, Electrical and Plumbing (MEP) works as per AIDC's requirement.
- Preparation of Economic Building Model with best revenue generation, concept plan, master plan, floor wise building plan, architectural plan, preliminary estimate etc. based on present market analysis and approved by AIDC.
- Planning, Design & engineering as per the norms of standard Architectural design, latest Assam PWD /CPWD specification with up to date correction slips, IS Codes of Practice, sound engineering practices and general guidelines issued by concerned authorities are to be taken into consideration.
- Detailed Project Report (DPR) of the approved building model based on current market scenario with all the related data as per norms, guidelines and instructions from AIDC approved by AIDC.



- Civil, Architectural & Structural Drawings along with detailed estimate floorwise, technical specification, list of makes etc, and approved by AIDC.
- Detailed drawings for construction of all internal utility services if any, like internal roads ,plumbing, sewerage, firefighting, HVAC, lifts, telephones and all external utilities services like water supply, sewerage, storm water drainage, fire hydrant, U/G, OH tank for water storage, road, external electrical system, area development, boundary wall, landscaping , etc.
- Final submission of all working and as built drawings in respect of the ongoing Construction work and periodic visits to site as per AIDC's requirement till the Completion of the project.

b. Infrastructural brief:

- The built up area should be according to the maximum allowable FAR as per statutory body guidelines.
- The proposed building complex will be constructed on approximately 6,355 SqM of land at Fartichem, Bonda and Guwahati.

c. Terms of Payment:

The consultancy charges/fees shall be lump sum and it is not related to the estimated project cost / actual construction cost. The payment of consultancy fee will be made based on actual work done as per scope of work and payment schedules. If the scope of work is reduced for any reason then the payment will be made accordingly and the Consultant cannot claim for the balance scope of work.

The rate shall be inclusive of complete consultancy services including PMC as described in the scope of work but not limited to make the entire proposed Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda, Guwahati complete and functional, as per requirement of the AIDC, including all changes/modifications /revisions etc. required during execution of the work as per site condition etc.

It shall also include all taxes including GST as per statute as on date of bid submission, charges for vetting of drawings, incidental charges, whatsoever, during the entire period of the Contract. Nothing extra shall be payable over the accepted rates. However, any new tax change and/or imposition will be dealt separately.

The selected bidder will be paid progressively on pro rata basis against Broad Heads as indicated below for providing Consultancy Services in Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda, Guwahati:



Sl. No.	Description of Work	Percentage of Consultancy Fee
1	Present market analysis, review & recommendation of the option / proposal given by AIDC for construction of the proposed building, submission of better option by the Consultant along with most economic building model with best revenue generation, concept plan, master plan, floor wise building plan, architectural plan, preliminary estimate, etc. based on present market analysis with all related data and approved by AIDC.	10%
2	Submission of Detailed Project Report (DPR) of the approved model based on current market scenario with all the related data as per norms, Guidelines & instruction from AIDC, and approved by AIDC.	10%
3	Submission of architectural & structural drawings along with detailed estimate floor wise, technical specification, list of makes, etc. and approved by AIDC	15%
4	Obtain all statutory approvals / NOC from various Govt. Deptt. such as GMDA, Fire Fighting, etc. and submission of same to AIDC.	15%
5	Submission of complete RFP, NIT, Tender documents, etc. for selection of Contractor including agreement and any other related documents, evaluation of technical & financial documents of bidders, recommendation by the Consultant and complete award of work by AIDC.	15%
6	a) Submission of vetted detailed Architectural drawings for construction purpose. b) Submission of vetted detailed Structural drawings for construction purpose. c) Submission of vetted detailed drawings for construction of all internal utility services if any, like plumbing, sewerage, firefighting, HVAC, lifts, telephones and all external utilities services like water supply, sewerage, storm water drainage, fire hydrant, U/G, OH tank for water storage, road, external electrical system, area development, boundary wall, landscaping etc. d) Final review of all working drawings in respect of the ongoing Construction work and periodic visits (fortnightly) to site as per the AIDC's requirement till completion of the project.	15%
7	Submission of complete EOI with booklet for leasing / rented out of the built up area, legally vetted agreement between lessor and lessee, etc. as per requirement of AIDC.	10%
8	Preparation, finalization & submission of financial closure report of project and submission of as built drawings in soft as well as hard copies (03 sets) and Completion Report.	10%
Total		100%

Liquidated Damage:

The agency shall be liable for levy of liquidated damages @0.25% of its consultancy fees per week delay, subject to maximum 5% of the consultancy fees, if it delays the preparation /submission of documents, drawings, estimates, etc. as indicated in the scope of work.



2.4 Time Schedule for Consultant:

The complete consultancy work as in the scope shall be completed within 1 (one) month from the issue date of the work order in all aspect except PMC for supervision of construction works, quality control, etc. during construction and as built drawing which shall be done immediately on completion of construction works. The construction period for the work has been considered as 12 (twelve) months.

3. Following documents is to be submitted along with the tender document:

SCHEDULE – A: Form of submission of tender as prescribed format.

SCHEDULE – B: Details of Bidder as prescribed format.

SCHEDULE– C: Description of Experience of Bidder in Consulting Services. Similar work in consultancy work includes “Planning, Design & Execution of multi-storied Residential/Commercial/ Institutional Buildings with RCC /RCC Composite framed structure, including Public Health, Internal Roads, Internal and external Electrical works, firefighting works, security systems, HVAC and lifts etc. if any” executed in India.

SCHEDULE–Income Tax Return, PAN, Certificate of registration/ incorporation for company, partnership deed for partnership firm, affidavit for proprietorship firm and valid GST Registration certificate.

SCHEDULE–E: Annual Turnover Certificate from consulting services in last three Financial Years with supporting documentation.

SCHEDULE–F: Account details of the bidder along with a cancelled cheque.

4. FINANCIAL BID SUBMISSION FORM

SCHEDULE – G: Form of submission of financial bid as prescribed format **(The party should quote their fees in lump sum basis.)**

5. FINAL DECISION-MAKING AUTHORITY: AIDC reserves the right to accept or reject any bid and to annul the process at any time without assigning any reason thereof and without thereby incurring any liability to the affected applicant or without informing the applicants of the grounds for such action by AIDC. AIDC is not bound to disclose the grounds for rejection of Bid. The decision of the AIDC regarding the final declaration of the successful Bidder shall be final.



SCHEDULE-A

BID SUBMISSION FORM

[Location, Date]

To,
The Managing Director
Assam Industrial Development Corporation Limited (AIDC)
(A Government of Assam Undertaking)
R. G. Baruah Road, Guwahati-781024.

Subject: Engagement of Consultant for providing Consultancy Services in preparation of DPR, design & engineering, architectural, civil and structural detail drawings, detailed estimate with measurement back-up and periodic supervision during Construction of proposed Multistoried Flatted Factory Complex at the land of Erstwhile Fartichem, Bonda,Guwahati under AIDC Ltd.

Dear Sir,

With reference to the subject cited above, we are submitting herewith the bid documents for the consultancy agencies (Consultant) for preparation of DPR, design & engineering, architectural, civil and structural detail drawings, detailed estimate with measurement back-up and periodic supervision during Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda,Guwahati under AIDC Ltd.

We hereby declare that all the information and statements made in this Bid are true and accept that any misinterpretation contained in it may lead to our disqualification. We understand you are not bound to accept any Bid you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm:

Address:



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SCHEDULE-B

DETAILS OF BIDDER

(On the Letter Head of the Bidder)

- (a) Name of Bidder
- (b) Address of the office(s)
- (c) Date of incorporation and/or commencement of business(Please attach certified copy of registration of Firm)
- (d) No. of Technical employees (Civil, Architectural, MEP, Structural engineers etc)

Details of individual(s) who will serve as the point of contact / communication for AIDC with the Bidder.

- (a) Name
- (b) Designation
- (c) Company/Firm
- (d) Address along with Pincode
- (e) Telephone number
- (f) E-mail address
- (g) Fax number
- (h) Mobile number



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SCHEDULE- C

DESCRIPTION OF EXPERIENCE OF BIDDER IN CONSULTING SERVICES

(Please provide information only for a project for which your firm was legally contracted by the client as a corporate entity. This sheet is subject to one project. For more than one project, separate sheets may be attached in the prescribed format below)

Sl.No	Items	Description
1.	Project Name:	
2.	Project Location:	
3.	Project Cost:	
4.	Name of Client :	
5.	Start Date (Month/Year):	
6.	Completion Date: (Month/Year)	
7.	Name of Associated Firm(s), if any:	
8.	Name of Senior Staff (Project Director/ Coordinator, Team Leader) Involved and Functions Performed:	
9.	Detailed Narrative Description of Project:	
10.	Detailed Description of Actual Services Provided by the firm:	
11.	Approx. Value of Services (INR):	

Notes: Supporting documents (Work Orders, agreements, completion certificate for consultancy services, certified copies of the RA bills supporting with TDS certificate.) should necessarily be submitted by the bidders without which the submission shall not be considered for evaluation.



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SCHEDULE-D

Income Tax Return, PAN, Certificate of registration/ incorporation for company, partnership deed for partnership firm, affidavit for proprietorship firm and valid GST Registration certificate.

SCHEDULE- E

ANNUAL TURNOVER CERTIFICATE IN LAST THREE FINANCIAL YEARS FROM CONSULTING SERVICES with supporting documentation including Balance Sheets and Profit and Loss Statements (certified by statutory auditor of the firm)

SCHEDULE-F

Account details of the bidder along with a cancelled cheque.



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SCHEDULE – G

FINANCIAL BID

FINANCIAL BID SUBMISSION FORM

To,
The Managing Director
Assam Industrial Development Corporation Limited (AIDC)
(A Government of Assam Undertaking)
R.G. Baruah Road, Guwahati-781024

Sub: Engagement of Consultant for providing Consultancy Services in preparation of DPR, design & engineering, architectural, civil and structural detail drawings, detailed estimate with measurement back-up and periodic supervision during Construction of proposed Multistoried Flatted Factory complex at the land of Erstwhile Fartichem, Bonda, Guwahati under AIDC Ltd.

Dear Sir,

Having gone through the tender and having fully understood the scope of work for the captioned assignment as set out in the tender; we are pleased to quote the following for the proposed Multistoried Flatted Factory:

In Figures	
In Words	

Our Financial Bid shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Bid. We understand you are not bound to accept any Bid you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm:

Address: