



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of Assam Undertaking)

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AIDC / PKD / PMFME / DRP - A.M / 65 / 2022 / 7871

Date : 30/01/2023

Corrigendum

In response to the advertisement made in Assam Tribune and Axomiya Pratidin on 03/01/2023 and the RFP uploaded in the AIDC Ltd website on 03/01/2023 for "Engagement of DRP agency for Pradhan Mantri Formalization of Micro Food Processing Enterprises (PMFME) Scheme" certain revisions have been made against the clauses mentioned in the below mentioned Table;

Clause No of RFP	Previous Clause	Revised Clause
1	Disclaimer: This RFP document for selection of prospective Agencies or Firms to work as District Resource Person (DRP) Agency towards implementation of PMFME scheme for the state of Assam contains brief information on the scope of work, eligibility requirements and details of the selection process amongst others for the successful bidder.	This RFP document for selection of prospective Applicants to work as District Resource Person (DRP) towards implementation of PMFME scheme for the state of Assam contains brief information on the scope of work, eligibility requirements and details of the selection process amongst others for the successful bidder. The Applicant may be any Agency/ Firm /Individual. In the 3 rd paragraph, the word 'Agency' will be replaced by 'Applicants'.
3	Assam Industrial Development Corporation being the State Nodal Agency (SNA) under the PMFME Scheme for Assam, invites proposals from reputed agencies or firms to work as DRP Agency. The details regarding the same are indicated in the succeeding paragraphs.	Assam Industrial Development Corporation being the State Nodal Agency (SNA) under the PMFME Scheme for Assam, invites proposals from applicants to work as DRP. The details regarding the same are indicated in the succeeding paragraphs.
3.1	Responsibilities of the Agencies	Responsibilities of the Applicant
3.1 (i)	To engage minimum 3 manpower from 3 expertise background namely Marketing, Food Processing and Banking Sector in each	If the Applicant is Agency/Firm, they will have to engage minimum 3 manpower from 3 expertise background namely Marketing, Food Processing and Banking Sector in each district to be known as District Resource Persons (DRP) to be stationed at allocated Districts and will support each other in preparation of the

	district to be known as District Resource Persons (DRP) to be stationed at allocated Districts and will support each other in preparation of the proposals of PMFME, thus working as a Team for the Agency in the District.	proposals of PMFME, thus working as a Team for the Agency in the District. The eligibility criteria of DRP 1, 2 and 3 and preference in qualification as mentioned in Table will remain same. In case of Individual, following eligibility will be applicable: 1. Candidate with bachelor or equivalent degree in any field with knowledge/experiences of preparation of DPR 2. Persons like retired Govt. officials, retired Bank officials, Insurance Agents, Bank Mitras or any individual professionals can apply 3. Persons having experiences in enterprise development, bank linkage, food processing industry will be given preference						
4	Instructions to Agency / Firms	Instructions to Applicant. All the word 'Agency/ Firm' mention in "clause no 4" is replaced with 'Applicant'.						
5 (5.1) and 5.2-5.6	<p>1. Agency/Firms are required to submit the Technical Proposal in an envelopes, with contents as under:</p> <p>2. In Table, under 'Proposal Contents' - Technical Proposal - Response to Technical Proposal -As per format prescribed in SL No. 18</p> <p>3. In Table, under 'Label of Envelop' - "Technical Proposal for DRP Agency Assam under PMFME Scheme"</p>	<p>1. Applicant are required to submit the Technical Proposal in an envelopes, with contents as under:</p> <p>2. Response to Technical Proposal -As per format prescribed in SL No. 18 (Applicable in case of Agency/ Firms). In case of Individual Applicant SL No 21 is newly included.</p> <p>3. In Table, under 'Label of Envelop' - "Technical Proposal for Applicants, Assam under PMFME Scheme"</p> <p>4. The word 'Agency' or 'Agency/Firm' mentioned in clause no 5.2 to 5.6 are replaced by 'Applicants'</p>						
6	In order to qualify for consideration and evaluation of its Technical Proposal, the Agency must satisfy each of the criteria of the Pre-Qualification Proposal, as specified in the RFP with supporting documents.	<p>In order to qualify for consideration and evaluation of its Technical Proposal, the Applicant must satisfy each of the criteria of the Pre-Qualification Proposal, as specified in the RFP with supporting documents.</p> <table border="1"> <thead> <tr> <th>S. No</th><th>Criteria</th><th>Minimum Requirement</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Eligibility</td><td> <p>1. In case of Applicant is Agency/Firm, then it must be registered as a Company, Firm, NGO, Trust, Society or Section 8/Section 25 Company.</p> <p>2. Joint Venture or Consortium of Applicants (Agency/Firm) can also submit application.</p> <p>3. In case of Applicant is Individual, then: a) Candidate with Bachelor or equivalent degree in any field</p> </td></tr> </tbody> </table>	S. No	Criteria	Minimum Requirement	1.	Eligibility	<p>1. In case of Applicant is Agency/Firm, then it must be registered as a Company, Firm, NGO, Trust, Society or Section 8/Section 25 Company.</p> <p>2. Joint Venture or Consortium of Applicants (Agency/Firm) can also submit application.</p> <p>3. In case of Applicant is Individual, then: a) Candidate with Bachelor or equivalent degree in any field</p>
S. No	Criteria	Minimum Requirement						
1.	Eligibility	<p>1. In case of Applicant is Agency/Firm, then it must be registered as a Company, Firm, NGO, Trust, Society or Section 8/Section 25 Company.</p> <p>2. Joint Venture or Consortium of Applicants (Agency/Firm) can also submit application.</p> <p>3. In case of Applicant is Individual, then: a) Candidate with Bachelor or equivalent degree in any field</p>						

		<p>with Knowledge/ experiences of preparation of DPR</p> <p>b) Persons like retired Govt. officials, retired bank officials, Insurance agents, Bank Mitras or any individual professionals can apply</p> <p>c) having experience in Enterprise Development, Bank Linkages, Food Processing industry will be given preferences.</p>
2.	Background and work experience of the Applicant	<p>1. In case of Applicant is Agency/Firm, then the agency must have minimum 5 years of experience in implementing Enterprise Development Sector. Working in Assam will be an added advantage. Whereas, for Applicant Organization created under Govt. sponsored scheme and currently running under scheme, the no of years is relaxed to 1 year.</p> <p>2. Agency having experience in Food Processing sector through implementing Food Processing and/or Agricultural related project will add value.</p> <p>3. Agency should have at least 3 years of working experiences with Government by directly implementing Govt. sponsored project in Enterprise Development Sectors. Whereas, for Applicant Organization created under Govt. sponsored scheme and currently running under scheme no of years is relaxed to 1 year.</p>
3.	Presence	In case of Applicant is Agency/Firm,

		in the State	then the agency Should have at least one office in the state of Assam. Having offices in Districts will be an added advantage.
		4. Turnover of the Applicant	<p>In case of Applicant is Agency/Firm, then following conditions will apply</p> <p>1. Not for Profit Agencies: Must have an average annual turnover of INR 20 lakhs for last 3 years (2019-20, 2020-21, 2021-22)</p> <p>2. Profit Agencies: Must have an average annual turnover of INR 50 Lakhs for last 3 years (2019-20, 2020-21, 2021-22) based on their revenue only from developmental activities.</p> <p>3. Whereas, for Applicant Organization created under Govt. sponsored scheme and currently running under scheme turnover criteria is not applicable.</p>
		5. Reputation	The Applicant should not have been blacklisted by any recognized Institution / Govt. / PSU. Agency/Firm must submit self-certification to that effect.
7, 7.1., 7.2, 7.2.1., 7.2.2.	Commercial Condition	<p>1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".</p> <p>2. The Clause no. 7.1. will be not applicable for Individual Applicant</p>	
8, 8.1, 8.2	Evaluation and Selection Methodology	<p>1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".</p> <p>2. The evaluation methodology mentioned in the RFP will be applicable for Applicant (Agency/Firms) only and for Applicant (Individual) a separate Interview will be conducted and date and time of the same will be intimated to the Applicant via email after receiving of the applications.</p>	

9, 9.1, 9.2, 9.2.1, 9.2.2, 9.2.3, 9.3	Conflict of Interest	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
10, 10.1, 10.2, 10.3	Execution of Service Level Agreement (SLA) and Imposition of Penalty	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
12	Applicable Law Jurisdiction and	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
13	Indemnification	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
15, 15.1, 15.2	Agency Code of Conduct and Business Ethics	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
16	Confidentiality	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
17	Preparation of Proposal	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".
18	Proforma for technical proposal	<p>1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".</p> <p>2. Clause No. 17 and 18 is not applicable for Applicant (Individual) a separate Application Form is attached below which may be read as Clause no 21 of the RFP.</p> <p>3. For Applicant (Individual): Interested applicants may mail their applications to the General Manager of concerned DICC as per Format and email id attached clearly stating the district applied for in the subject of the mail before last of submission as per RFP.</p>
19.	Check List of Documents submitted	1. In all the mentioned clause the term "Agency/ Firm" should be read as "Applicant".

21. (New Clause Added)

Application Proforma for the position of District Resource Person (DRP)

To

The General Manager, DICC
(Address with District Name)

Subject: Application for the position of DRP for the district of

Ref: Advertisement details

Sir/Madam

In response to your advertisement vide no on the subject mentioned above, I have the honor to offer my candidature for the position of DRP in District as per the prescribed format:

1. Name of the Candidate :
2. Father's Name :
3. Mother's Name :
4. Gender :
5. Date of Birth :
6. Permanent Address :
7. Communication Address :
8. Religion :
9. Caste :
10. Mobile Number :
11. Email id :
12. District applied for :
13. Highest Educational Qualification (submit supporting documents) :
14. Other Qualification (if any) :
15. Details of experience in chronological order :
(Enclose a separate sheet, duly authenticated by your signature, if space below is insufficient)

Office/Institute/ Organization	Post Held	From	To	Nature of the duties performed

16. Please explain briefly how your experience is suitable to the position applied for:

Declaration

I am....., a candidate for the post of DRP and the fact stated above are true to the best of my knowledge and belief. In case of a false statement, I am liable to any action Govt. may deem fit and proper.

Date :

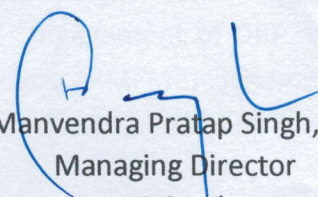
Signature of Applicant

Place :

Email address of the concerned DICC's to whom the applications to be send:

District	Email Address	District	Email Address	District	Email Address
Baksa	baksa@diccassam.com	Goalpara	goalpara@diccassam.com	Majuli	majulidicc@gmail.com
Barpeta	barpeta@diccassam.com	Golaghat	golaghat@diccassam.com	Morigaon	morigaon@diccassam.com
Biswanath Chariali	sonitpur@diccassam.com	Hailakandi	hailakandi@diccassam.com	Nagaon	nagaon@diccassam.com
Bongaigaon	bongaigaon@diccassam.com	Hojai	hojaidicc@gmail.com	Nalbari	nalbari@diccassam.com
Cachar	cachar@diccassam.com	Jorhat	jorhat@diccassam.com	Nchills	nchills@diccassam.com
Charaideo	sivasagar@diccassam.com	Kamrup	kamrup@diccassam.com	Sivasagar	sivasagar@diccassam.com

Chirang	chirang@diccassam.com	Kamrup R	kamruprural@diccassam.com	Sonitpur	sonitpur@diccassam.com
Darrang	darrang@diccassam.com	Karbianglong	dicc.karbianglong@gmail.com	South Salmara	dhubri@diccassam.com
Dhemaji	dhemaji@diccassam.com	Karimganj	karimganj@diccassam.com	Tinsukia	tinsukia@diccassam.com
Dhubri	dhubri@diccassam.com	Kokrajhar	kokrajhar@diccassam.com	Udalguri	udalguri@diccassam.com
Dibrugarh	dibrugarh@diccassam.com	Lakhimpur	lakhimpur@diccassam.com	West Karbianglong	dicc.karbianglong@gmail.com


 (Manvendra Pratap Singh, IAS)
 Managing Director
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