



AIDC/Admn./Stationery/Tender/43/18

Date : 19.01.2018

NOTICE INVITING PROPOSAL FOR EMPANELMENT

Sealed proposal from office stationery supplier for supply of general and computer stationery items are invited from reputed and established suppliers/dealers having their own show room and appropriate license from the Competent Authority for empanelment at AIDC Ltd. for supply of office stationeries. The firm must have minimum 5 years experiences in supplying various types of general and computer stationery items. The Firm/Agencies having experiences in supplying at Govt. offices may get preferences for empanelment. The firm should provide the following copies of document along with the proposal –

1. Firm registration certificate
2. Valid Trade License, GST registration etc.
3. Income Tax return certificate
4. Any other relevant information, the firm/agency desires to submit or as required by the authority for establishing the firm's genuineness.

The firm without having experiences for supply of office stationeries to the various Govt. offices and also without having their own show room of stationery need not apply. The list of items to be supplied along with terms and condition for supply can be obtained from the office of the undersigned on payment of Rs. 500/- (non refundable) by cheque payable to the AIDC Ltd. on any working day during office hours. The proposal will be received upto 2 P.M. on 30.01.2018 and will be opened on the same day at 3 PM.

Assam Industrial Development Corporation Ltd. reserves the right to accept or reject any or all the proposals for empanelment without assigning any reason thereon.

Sd/-
Managing Director