



**ASSAM INDUSTRIAL DEVELOPMENT  
CORPORATION LIMITED**  
(A Government of Assam Undertaking)  
R. G. Baruah Road, Guwahati-781024  
Phone N o. 0361-2201215, 2202216, Fax : 0361-2200060

CIN: U75112AS1965SGC001246

**NOTICE INVITING QUOTATION FOR FILLING OF TDS (INCOME TAX) RETURN**

AIDC/Accounts/2016-17/

Date: 20 -01-2018

Notice inviting quotation for filling of TDS (Income Tax) return and allied matter as per Income Tax Act. 1961.

1. AIDC Ltd., RG Baruah Road, Ghy – 781024 require TDS (Income Tax) consultant for filling of TDS (Income Tax) return as per Income Tax Act.1961 alongwith the allied works like attending hearing on scrutiny related to TDS with Income Tax department.
2. At the end of every month, they have to attend the office and collect the data for filing of TDS (Income Tax) Return and make the detailed scrutiny of the accounts so as to ensure that entry in the accounts are made as per requirement of TDS (Income Tax) Act and no item is left out for payment of Tax which is chargeable as per TDS of Income Tax Act.1961.
3. They will have to attend the internal auditor, statutory auditors, AG auditors of the Corporation during the audit as & when required by them.
4. They have to attend the Income Tax (TDS) office if any hearing for scrutiny of accounts is called for.
5. They have to further keep inform the office as and when some changes come in the act relating to our scope of work.
6. They may quote the rate for filing of per return as per requirement of Income Tax Act, revised return and allied services like fees for drafting the appeal, fees per hearing, etc.
7. No TA, DA and other out of pocket expenses will be given.
8. The payment of fees will be made by RTGS after deduction of income tax on submission of duplicate copy of bills alongwith the copy of the return filled and incase of appeal the copy of drafting of appeal and proof of attending the appeal etc.
9. The Firm has to submit their detail profile alongwith the experience of the similar nature of work done in the Govt. Department/PSU.
10. The firms is to submit the quotation latest by 2.00 PM on 5<sup>th</sup> February, 2018.

Copy to  
AIDC Notice Board, AIDC Ltd.

Sd/-  
Managing Director



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**NOTICE INVITING QUOTATION FOR TAX AUDIT AND INCOME TAX RETURN**

AIDC/Accounts/2016-17/

Date: 20-01-2018

Notice inviting quotation for Tax Audit including filling of Income Tax return and allied matter as per Income Tax Act. 1961.

1. AIDC Ltd., RG Baruah Road, Ghy – 781024 require CA firms for Tax Audit of Corporation as per Income Tax Act.1961 alongwith the allied works like filling of Income tax return of the Corporation, attending hearing on scrutiny related to Income Tax with Income Tax department.
2. They will have to attend the office for audit and collect the data for preparing the Tax Audit report and make the detailed scrutiny of the accounts so as to ensure that entry in the accounts are made as per requirement of Income Tax Act,1961 and no deviation is there as per Income Tax Act,1961.
3. They will have to attend to the internal auditor, statutory auditors, AG auditors of the Corporation during the audit as & when required by them.
4. They will have to attend the Income Tax Office if any hearing for scrutiny of accounts is called for.
5. They will have to keep inform the office as and when some changes come in the act relating to our scope of work.
6. They may quote his rate separately for Tax Audit, filing of Income Tax return as per requirement of Income Tax Act, revised return and allied services like drafting of the case for hearing with Income Tax officer, CIT appeal, Tribunal etc., fess for attending hearing with Income Tax department, CIT appeal, Tribunal.
7. No TA, DA and other out of pocket expenses will be given.
8. The payment of fees will be made by RTGS after deduction of income tax on submission of duplicate copy of bills alongwith the copy of the Tax Audit report, copy of return file, copy of drafting of appeal, and proof of attending the hearing.
9. The Firm has to submit their detail profile alongwith the experience of the similar nature of work done in the Govt. Department/PSU.
10. The firms is to submit the quotation latest by 2.00 PM on 5<sup>th</sup> February,2018.

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**NOTICE INVITING QUOTATION FOR INTERNAL AUDITOR OF THE AIDC LTD.**

AIDC/Accounts/2016-17/

Date:20 -01-2018

Notice inviting quotation for Internal Auditor of the AIDC Ltd..

1. AIDC Ltd., RG Baruah Road, Ghy – 781024 require Internal Auditor for Auditing the Accounts of the Corporation as per Companies Act.1956.
2. They have to attend the office for the year 2017-18 for Auditing the Accounts.
3. They have to attend to the statutory auditors, AG auditors of the Corporation during the audit as & when required by them.
4. They have to attend the office for the discussion /appraisal when it is required by Board / Management.
5. They have to further keep inform the office as and when some changes come in the Companies Act., Income Tax Act. etc relating to our scope of work.
6. Audit Report is to be submitted within 30<sup>th</sup> June,2018.
7. Auditor fee will be for the year 2017-18 Rs. 25,000/- (Rupees twenty five thousand) only.
8. No other TA/DA will be paid to the Auditor.
9. The payment of fees will be made by RTGS after deduction of income tax on submission of duplicate copy of bills alongwith the copy of the Internal Audit report..
10. The Firm is to submit their detail profile alongwith the experience of the similar nature of work done in the Govt. Department/PSU.
11. The firms is to submit the quotation latest by 2.00 PM on 5<sup>th</sup> February, 2018.

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Managing Director



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