

**APPLICATION FORM FOR GRANT OF ELIGIBILITY CERTIFICATE
(IN CASE OF NEW SMALL, MEDIUM AND LARGE UNITS)**

1.	a.	Name of the unit	:	
	b.	Office address	:	
	c.	Factory address	:	
	d.	Registered Head Office	:	
	e.	PAN of the Unit	:	
2.	a.	Constitution: Proprietorial / Partnership / Private Limited Company / Public Limited Company / Co-operative Society / Trust / State Government Corporation / any other legal entity	:	
	b.	Registration Number & Date under any Act	:	
3.	Name(s), permanent Address(es) and PAN(s) of the Proprietor / Partners / Directors / Managing Director / Secretary / President / Chairman / CEO / Trustee etc.		:	
4.	Acknowledgment of EM-II / IEM No. and Date		:	
5.	Date of Commencement of Commercial Production / services rendered		:	
6.	Products manufactured / Services rendered		:	
7.	Category : Small / Medium / Large		:	
8.	Details of Land			
	(i)	In case of land allotted by Govt. / Govt. agency Number and date of Allotment Letter issued by Govt./ Govt. Agency for land or shed and Name of the allotting Authority	:	
	(ii)	In case of own land Number and date of Registration of the Land Purchase Deed and Dag Number, Patta Number, Revenue Village & Mauza.	:	
	(iii)	In case of lease hold land Number and date of Registered Land lease Deed, duration of Lease and Dag Number, Patta Number, Revenue Village & Mauza.	:	
	(iv)	Number and date of Registered Rent Agreement	:	
9.	Details of Factory Building			
	D)	Own Building:		
	a.	Dates of Starting and Completion of the civil construction works	:	
	b.	Total area constructed & utilized	:	
	c.	Cost of construction	:	

	II)	Allotted by the Government Agency / Lease hold or Rented :		
	a.	Number and date of Allotment Letter issued by Govt. / Govt. Agency for land & shed and Name of the allotting Authority.	:	
	b.	Number and date of Registered Lease / Rent Agreement and period of validity	:	
	Fixed Capital Investment(Gross Value)			<u>Value in Rs.</u>
	a.	Land	:	
	b.	Site Development	:	
	c.	Building		
		i. Factory Building	:	
		ii. Office, Quarter etc.	:	
	d.	Plant and Machinery	:	
		i. Basic value including taxes, insurance etc.	:	
		ii. Transportation/loading/unloading charges	:	
		iii. Installation/erection charges	:	
	e.	Equipment, accessories, components, fittings etc.	:	
	f.	Electrical installation	:	
		i. Drawal of powerline		
		ii. Internal electrification		
		iii. D.G. Set		
	g.	Miscellaneous fixed assets (in details)	:	
	h.	Preliminary & pre-op. expenses capitalized	:	
		Total	:	
	Sources of finance (in Rs.)			
	a.	Promoter's / Partners' contribution	:	
	b.	Paid up Capital	:	
	c.	Loan from Bank / Financial Institution	:	
	d.	Unsecured loan	:	
	e.	Other source (to be specified)	:	
		Total	:	
	a.	Name(s) of the Bank / Financial Institution	:	
	b.	Amount Sanctioned and Sanction Letter No. & Date	:	
		(i) Term Loan	:	
		(ii) Working Capital / Cash Credit / Over Draft	:	
13.	Details of Power connection			
	i.	Sanctioned Load, Sanction Letter No. & Date	:	
	ii.	Connected Load and Date of Connection	:	

14. Details of the Production / Service Rendered:

Sl. No.	Product(s)	Annual Installed Capacity	
		Quantity	Value of Rupees

15. Details of Raw Material(s)

Sl. No.	Item(s)	Raw Material required on 100% Annual Installed Capacity		Sources of Raw Material(s)	
		Quantity	Value in Rupees	Within the State of Assam	Outside the State of Assam

16. Details of sales of Finished Product(s) / Service(s):

Sl. No.	Item (s)	Product(s)/Service(s) Sold during the last accounting year/since the date of commencement of commercial production/service to the date of submission of the application				Remarks
		Within the State of		Outside the State of Assam		
		Quantity	Value in Rupees	Quantity	Value in Rupees	

17. (a) Details of Direct Employment

Sl. No.	Category	Total Employment (Nos.)	People of Assam		People not belonging to Assam		Remarks, if any
			(Nos.)	%	(Nos.)	%	
a.	Managerial						
b.	Non-managerial						
Total							

(b) Details of in-direct Employment (Under the provision of Contract Labour Act, etc)

Sl. No.	Category	Total Employment (Nos.)	People of Assam		People not belonging to Assam		Remarks, if any
			(Nos.)	%	(Nos.)	%	
a.	Managerial						
b.	Non-managerial						
Total							

18.	Incentives required under the Industrial & Investment Policy of Assam 2014	1. 2. 3.
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19. **Declaration**

I / We hereby solemnly declare that the information furnished in this application for grant of Eligibility Certificate claiming various incentives under the Industrial & Investment Policy of Assam 2014 are correct and true to the best of my/our knowledge and belief.

Place:
Date:

Signature of the applicant (s)
Status in relation to the unit