

**APPLICATION FORM FOR GRANT OF ELIGIBILITY CERTIFICATE
(FOR UNIT UNDERGOING EXPANSION/ MODERNISATION/ DIVERSIFICATION)
(IN CASE OF NEW SMALL, MEDIUM AND LARGE UNITS)**

1.	a.	Name of the unit	:	
	b.	Office address	:	
	c.	Factory address	:	
	d.	Registered Head Office	:	
	e.	PAN of the Unit	:	
2.	Constitution			
	a.	Proprietorial / Partnership / Private Limited Company / Public Limited Company / Co-operative Society / Trust / State Government Corporation / any other legal entity	:	
	b.	Registration Number & Date under any Act	:	
3.	Name(s), permanent Address(es) and PAN(s) of the Proprietor / Partners / Directors / Managing Director / Secretary / President / Chairman / CEO / Trustee etc.		:	
4.	(i) Acknowledgment of EM-II / IEM No. and Date		:	
	(ii) Date of recording Additional Investments, Additional Capacity, Additional Products Change of Processes, New Products after undergoing Expansion / Modernization / Diversification		:	
5.	Date of Commencement of Commercial Production / Service rendered.			
	(i)	Before Expansion /Modernization / Diversification)	:	
	(ii)	After Expansion / Modernization / Diversification	:	
6.	Products Manufactured/ Service Rendered			
	(i)	Before Expansion / Modernization / Diversification	:	
	(ii)	After Expansion / Modernization / Diversification	:	
7.	Scale : Small / Medium / Large		:	

8.	Details of Land		Before Expansion / Modernization / Diversification	On Expansion / Modernization / Diversification
	I. If the land is allotted by Govt./Govt. Agency Number and date of Allotment Letter issued by Govt./Govt. Agency for land or shed and name of the allotting Authority.			
	II. In case of Own land Number and date of Registration of the Land Purchase Deed and Dag Number, Patta Number, Revenue Village & Mouza.			
	III. In case of lease –hold land a. Number and date of Registered Land Lease Deed, duration of Lease and Dag Number, Patta Number, Revenue Village & Mouza.	:		
	b. Number and date of Registered Rent Agreement	:		
9.	Details of Factory Building		Before Expansion / Modernization / Diversification	Additional On Expansion / Modernization / Diversification
	I. Own Building:			
	a. Date of Starting and Completion of the Civil construction works			
	b. Area of construction	:		
	c. Cost of construction	:		
	II. Allotted by the Government Agency/ Lease hold or Rented:			
	a. Number and date of Allotment Letter issued by Govt./ Govt. Agency for land & Shed and Name of the allotting Authority.			
	b. Number and date of Registered Lease/ Rent Agreement and period of validity			

10.	Fixed Capital Investment (Gross Value) in Rs.	Before Expansion / Modernization / Diversification	Additional on Expansion / Modernization / Diversification	Total
a.	Land			
b.	Site Development			
c.	Building			
	i. Factory Building			
	ii. Office, Quarter etc.			
d.	Plant and Machinery			
	i. Basic Value including taxes, insurance etc.			
	ii. Transportation/loading/ unloading charges			
	iii. Installation/erection charges.			
e.	Equipment, accessories, components, fittings			
f.	Electrical installation			
	i. Drawal of Powerline			
	ii. Internal Electrification			
	iii. D.G. Set			
g.	Miscellaneous fixed assets (in details)			
h.	Preliminary & pre-op. expenses to be capitalized			
	Total:			

11.	Source of Finance (In Rs.)	Before Expansion / Modernization / Diversification	Additional on Expansion / Modernization / Diversification	Total
a.	Promoter's / Partners' Contribution	:		
b.	Paid up Capital	:		
c.	Loan from Bank/ Financial Institution	:		
d.	Private Finance (to be specified)	:		
e.	Unsecure Loan	:		
f.	Other source (to be specified)	:		
	Total	:		

17. Tax and Duties Paid :

Previous years from the Date of Expansion (Backward direction from the date of Expansion)	VAT Paid	CST Paid	Entry Tax Paid	Service Tax Paid	Central Excise Paid	Quantity cleared by Central Excise
1 st Previous Year						
2 nd Previous Year						
3 rd Previous Year						
After Expansion						

18. Details of Employment (Direct):

Sl. No.	Category	BEFORE Expansion / Modernization / Diversification			ADDITIONAL on Expansion / Modernization / Diversification			TOTAL after Expansion / Modernization / Diversification		
		Total Employment (Nos.)	People of Assam		Total Addl. Employment (Nos.)	People of Assam		Grand Total Employment (Nos.)	People of Assam	
			(Nos.)	%		(Nos.)	%		(Nos.)	%
i.	Managerial									
ii.	Non-Managerial									
	Total:									

18. Details of Indirect Employment (As per provision of the Contract Labour Act etc.):

Sl. No.	Item/s	Before Expansion / Modernization / Diversification (No)		During Expansion / Modernization / Diversification (No)		Grand Total after Expansion / Modernization / Diversification (No)	
		Total	People of Assam	Total	People of Assam	Total	People of Assam
i.	Managerial						
ii.	Non-Managerial						
	Total:						

19.	Incentives required under the Industrial & Investment Policy of Assam 2014.	:	1.
			2.
			3.

20. Declaration

I / We hereby solemnly declare that the information furnished in this application for grant of Eligibility Certificate claiming various incentives under the Industrial & Investment Policy of Assam 2014 are correct and true to the best of my/our knowledge and belief.

Place:

Date:

Signature of the applicant (s)

Status in relation to the unit