

ECF No. 485607/18

Date: 0 .06.2024

Applications are invited from Indian citizens for filling up the following vacancies as indicated below in Assam Industrial Development Corporation Limited (A Govt. of Assam Undertaking), Guwahati.

Name of position	Consultant
Number of positions	01
Method of recruitment	Contractual Basis
Place of posting	AIDC/ Industries Commerce & Public Enterprises Department
Age Limit	Maximum age limit is 62 years as on the date of Advertisement
Period of Contract	Initially for a period of 01 year
Remunemtion (per month)	As per Govt. Memorandum No. AAP.98/2017/30 Dated 18 th July 2018
Transport Allowance	As per the requirements
Qualification	Retired Officer with minimum three years of working experience in the rank of Joint Secretary to the Govt of Assam Government or its equivalent or equivalent position in the State/Central PSUs or Statutory/ Autonomous body and above. The consultant should have excellent communication and interpersonal skills and good command in application of MS Office /Computer with a strong flair for in depth handling work.
Experience	The applicant/ candidate should have sufficient working experience /expertise in dealing with the matter relating to Public Sector Management/Investment/Project appraisal and Monitoring/ Government Policy, Rules and Regulation of the Govt of Assam on PSE and should be well versed with the policy/rules/procedures relating to Investment /Financial Restructuring / Closure of State PSE, Monitoring /Reviewing the performance of the PSE/ Formation of Joint Venture Companies for augmentation of business /Financial and Technical feasibility analysis of large projects/ Administration and having relevant experience to guide the Corporation on various critical areas of project formulation/monitoring & evaluation/closure and restructuring of subsidiaries / Liaisoning with the Govt of Assam or other agencies
Assignments	<ol style="list-style-type: none"> 1. Handling Investment /Project Appraisal, Evaluation & Monitoring 2. Guiding the Corporation on various policy matter of the Corporation on Closure/ Restructuring/Revival of Assisted /Subsidiary/ JV and Associate Companies of AIDC Ltd. 3. Other Administrative and Establishment matters 4. Liaisoning/ Coordination with the Govt of Assam or other agencies on various matters relating to the Corporation.

Application Process:

1. Eligible Candidate(s) who are willing to apply may submit their application(s) in the prescribed Proforma at Annexure (as uploaded in the AIDC website www.aidcltd.com) along with self-attested copies of certificates in support of educational qualifications, experience, age, along with a recent passport size photograph should reach the Managing Director ,AIDC Ltd on or before 20th of June 2024
2. AIDC Ltd reserves the right not to fill the post, if any suitable candidates are not found.

Signed by

Manvendra Pratap Singh

Managing Director

Assam Industrial Development Corporation Limited

R.G. Baruah Road, Guwahati-24

Date: 10-06-2024 11:53:13



**Assam Industrial Development Corporation Limited
(A Govt. of Assam Undertaking)**

APPLICATION FORM

Paste here a copy of your recent passport size photograph of size 3.5cm×4.5 cm & Sign in the box below.

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ADVERTISEMENT NO :

NAME OF THE POST APPLIED FOR :

1. Applicant's Name in full (as recorded in HSLC or equivalent certificate in BLOCK LETTERS IN ENGLISH)

2. Father's Name in full

3. Mother's Name in full

4. Gender :
(Male-M/Female-F/Other-O)

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5. Date of Birth (As per HSLC certificate)

D	D	M	M	Y	Y	Y	Y

6. Age on 01.06.2024

Y	Y	M	M	D	D

7. Nationality

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8. Category (GEN/SC/STP/STH/OBC&MOBC)

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9. Permanent Address:

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10. Present Address For Communication:
(If the permanent address is same as that of present address, please put a tick (✓) mark only)

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- 11. Employment/Experience** (The experience column should be filled as and when specifically mentioned in the advertisement)
 (Particulars of all previous and present employment/experience relevant to advertisement are to be furnished)
 (Use separate sheet, if necessary)

SN	Name and address of the employer	Post Held	Nature of Work/Duty	Period	
				From	To

- 12. Details of Enclosures** (Put serial numbers on Annexure):-

Sl. No	Details	No. of Sheets

Sl. No.	Details	No. of Sheets

- 13. Contact No:**

- 14. Email ID:**

DECLARATION

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Corporation if I am declared by them to be guilty of any type of misconduct mentioned herein.

* I have informed my Head of Office/Department in writing that I am applying for the post (in case of Service holder).

Place : _____

Date : _____

Signature of the Candidate (in full)

** Strike off the sentence if not applicable.*

WARNING: Applications which are not in conformity with the requirements laid down in the advertisement and applications which are not in the prescribed form or incomplete or improperly filled in or are not accompanied by self-attested copies of certificates, mark sheets, documents etc. shall be rejected. Application received in the Corporation's office after the closing date will not be considered.
