



**ASSAM INDUSTRIAL DEVELOPMENT  
CORPORATION LIMITED**  
(A Government of Assam Undertaking)  
R.G.Baruah Road, Guwahati-781 024  
Ph. : 0361-2201215, 2202216, Fax : 0361-2200060  
CIN-U75112AS1965SGCOO1246

ECF No. E 351050/2

Date: 04.10.2023

**RECRUITMENT NOTICE**

Applications are invited from eligible candidates who are citizens of India for filling up the following vacancies as indicated below in the O/o **Assam Industrial Development Corporation Limited (a Govt. of Assam undertaking)**, R. G. Baruah Road, Guwahati-24.

Sl.No.	Name of Post
1.	Financial Controller
2.	Additional Financial Controller

**1. Name of Post:** Financial Controller

**Number of vacancy:** 1(one)

**Pay Scales:** Pay Band - 4, Rs. 30,000 - 1,10,000/- and Grade Pay of Rs. 16,900/- plus other allowances as admissible as per the rules of the AIDC Ltd.

- In case of deserving candidates presently employed in Govt Deptts./Govt. Organizations/PSUs/Autonomous Organizations, drawing higher Pay will be eligible for Protection of Pay in the same Pay Band, as per rule

**Essential Qualifications and Experience:**

CA / ICWA with 9 years post-qualification experience at a senior position in a reputed organisation

**Age limit:** Minimum 35 Years & Maximum 45 Years as on 01.10.2023.

**2. Name of Post:** Additional Financial Controller

**Number of vacancy:** 1(one)

**Pay Scales:** Pay Band - 4, Rs. 30,000 - 1,10,000/- and Grade Pay of Rs. 15,700/- plus other allowances as admissible as per the rules of the AIDC Ltd.

- In case of deserving candidates presently employed in Govt Deptts./Govt. Organizations/PSUs/Autonomous Organizations, drawing higher Pay will be eligible for Protection of Pay in the same Pay Band, as per rule

**Essential Qualifications and Experience:**

CA / ICWA with 5 years post-qualification experience at a senior position in a reputed organisation.

**Age limit:** Minimum 35 Years & Maximum 40 Years as on 01.10.2023

**Application fee:** Applicant for the post of Financial Controller & Additional Financial Controller has to deposit Rs. 1,500/- (Rupees one thousand five hundred only) in the form of Demand Draft/Banker's Cheque from any National Bank of India in favour of "Assam Industrial Development Corporation Ltd." payable at Guwahati.

**Application Process:**

1. Interested and eligible candidates can download the application Forms from 4<sup>th</sup> October, 2023 by visiting Assam Industrial development Corporation Limited official website [www.aidcltd.com](http://www.aidcltd.com).
2. Employees working in Government, Public Sector and Autonomous Organisation should apply through proper channel or produce NOC at the time of interview failing which their candidature will not be considered.
3. Applications should be submitted in the prescribed format only and incomplete applications with wrong particulars will not be considered.
4. AIDC Ltd. reserves the right not to fill the post, if any suitable candidate is not found.
5. Hardcopies of applications along with self-attested copies of certificates in support of educational qualifications, experience, age, present residence along-with a recent passport size photograph should reach the Managing Director, AIDC Ltd. by 30<sup>th</sup> October, 2023 on the following address-

**Managing Director  
Assam Industrial Development Corporation Ltd  
R.G. Baruah Road  
Guwahati-24**

The envelope containing the application form should mention “**Application for the post of** “name of post which applied”

Sd/-  
Managing Director  
Assam Industrial Development Corporation Limited

I/291295/2023

**Assam Industrial Development Corporation Limited**  
(A Govt. of Assam Undertaking)

**APPLICATION FORM**

Paste here a  
copy of your  
recent passport  
size photograph  
of size  
3.5cm×4.5 cm  
&Sign in the box  
below.

ADVERTISEMENT NO :

NAME OF THE POST APPLIED FOR :

1. Applicant's Name in full (as recorded in HSLC or equivalent certificate in BLOCK LETTERS IN ENGLISH)


2. Father's Name in full


3. Mother's Name in full


4. Gender :  
(Male-M/Female-F/Other-O)

5. Date of Birth (As per HSLC certificate)

D	D	M	M	Y	Y	Y	Y

6. Age on 01-10-2023

Y	Y	M	M	D	D		

7. Nationality

8. Category (GEN/EWS/SC/STP/STH/OBC&amp;MOBC)

Note: attach supporting documents (except GEN)

9. Permanent Address:

10. Present Address For Communication:

(If the permanent address is same as that of present address, please put a tick (✓)mark only)

11. Details of fee: Application/Examination Fee to be paid as per the rate specifically mentioned in the advertisement in the form of Demand Draft / Bankers Cheque from any Nationalized / Scheduled bank of India in favour of "Assam Industrial Development Corporation Limited" payable at Guwahati.

Name of Bank	DD / BC No.	Issue Date	Amount (Rs.)

1/291295/2023

- NOTE: enclose copy of the original Demand Draft / Bankers Cheque. No duplicate/photocopies will be accepted.
- 12. Essential Qualification: From HSLC onwards (use separate sheet, if necessary)**  
 Note: Attach supporting documents

Name of Exam	Division /Grade/ Class	PC(%) of Marks Obtained	Year of Passing	Duration of Course	Institution/Board/ University	Subjects Taken

- 13. Employment/Experience** (The experience column should be filled as and when specifically mentioned in the advertisement)  
 (Particulars of all previous and present employment/experience relevant to advertisement are to be furnished)  
 (Use separate sheet, if necessary)

SN	Name and address of the employer	Post Held	Nature of Work/Duty	Period		Whether Central/State Govt/ PSU / Private
				From	To	

- 14. Are you debarred from any examination and /or selection conducted by AIDC or any State / Central**      **15. Are you debarred from applying for any Government post? [Please tick (✓) appropriate box.]**

